



Public Works Supervisor Rural Municipality of Portage la Prairie

Due to a pending retirement, the Rural Municipality of Portage la Prairie is accepting applications for the position of Public Works Supervisor.

Reporting to the Chief Administrative Officer as a key member of the senior management team you will lead the Public Works Department. The role of this position includes the supervision and scheduling of work for up to 25 full and part time staff for various areas of public works such as roads, capital projects and human resource management.

The successful candidate will have worked in the municipal or related field and have the ability to effectively manage operations, assets and people in an efficient and professional manner. We require an individual with a consultative management style with a high level of personal integrity.

The successful candidate should possess the following qualifications:

- Grade 12,
- Diploma in Municipal Engineering Technology or CET equivalent would be an asset,
- 3-5 years of municipal experience or related field, including 2 years in a supervisory role,
- Strong communication and interpersonal skills with the ability to work independently but with a consultative, teamwork approach,
- Strong human resource skills including experience supervising and scheduling work,
- At minimum a valid Class 5 Province of Manitoba driver's license,
- Experience and/or understanding of operating heavy equipment and fleet management,
- Experience working with computer software applications such as Word and Excel,
- Excellent organizational skills,
- A working knowledge of applicable Workplace Safety and Health and WHMIS training,
- Ability to learn and understand the municipal budgeting process.

The Rural Municipality of Portage la Prairie is offering a comprehensive benefits package and a competitive salary commensurate with experience and qualifications.

Interested applicants are invited to forward their resume with references by 12:00 noon, Wednesday, August 4, 2010 to:

"Public Works Supervisor Position"
Human Resource Committee
R.M. of Portage la Prairie
35 Tupper Street S.
Portage la Prairie, MB R1N 1W7
Fax: 204-239-0069
Email: rmptge@mts.net

The Rural Municipality of Portage la Prairie thanks all applicants for their interest, however, only those being considered for an interview will be contacted.