

PORTAGE LA PRAIRIE REGIONAL LANDFILL AUTHORITY

POSITION: LANDFILL MANAGER

REPORTS TO: REGIONAL LANDFILL BOARD

START DATE OF EMPLOYMENT: ASAP

Under the general direction of the Regional Landfill Board, the Landfill Manager is responsible for planning, organizing and operating the Regional Landfill. The incumbent is directly responsible for up to 4 part time and/or full time employees. There is a responsibility for the care, maintenance and operation of heavy equipment and buildings.

EXPERIENCE & QUALIFICATIONS: Good written and verbal communication skills are essential and well-developed supervisory capabilities are required. Tact and discretion are required to deal with or settle requests, complaints or clarification of information. This knowledge would normally be acquired through five years experience in a supervisory capacity in a construction or industrial plant along with the completion of Grade 12.

- Completion of Grade Twelve or G.E.D equivalent.
- Operate in a computerized environment and possess intermediate word processing skills. A basic understanding of spreadsheets and email would be an asset.
- Experience in heavy equipment operation would be an asset.
- A working knowledge of applicable Workplace Health & Safety and WHMIS training is required.
- Minimum 5 years supervisory experience.
- Or, a satisfactory equivalent combination of education, training and experience.
- Must possess and maintain a valid Class 5 Province of Manitoba driver's license.
- Requirement to maintain first aid and CPR certification.

Candidates whose skills, background and ambition meet the above requirements are invited to submit their resumes in confidence before 4:30 p.m. Friday March 19, 2010 to the address indicated below. Position description and other information available upon request.

HOURS OF WORK: 40 hours per week

SALARY: To be determined based on qualifications and experience.

**Please forward application to: Human Resources, City of Portage la Prairie, 97 Saskatchewan Avenue East, Portage la Prairie, MB R1N 0L8. City website www.city.portage-la-prairie.mb.ca
PHONE (204) 239-8338 FAX (204) 239-1532
e-mail HR@city-plap.com**

APPLICATIONS MUST BE RECEIVED BY 4:30PM FRIDAY March 19, 2010 AND MARKED "LANDFILL MANAGER".

Dated: 1 March 2010